

Arizona Detention Association

Minutes

Meeting Date: Friday, November 13th, 2009

Meeting Location: Blue Water Resort in Parker, Arizona

Meeting Time: 0900 hours

Attendance:

Don Davis-**Chairman**-La Paz County

Tim Graver- **Vice Chairman**- Graham County

Mat Searles-**Secretary/Treasurer**- Navajo County

Don Lowery-La Paz County

Matrice Avila-Apache County

Logan Wilson-Cochise County

Rodney Leon-Cochise County

John Marquez-Santa Cruz

Jim Eskew- Gila County

Donna Womble- Coconino County

Mark Martinez- Yuma County

Doug Muell-ACIP

Julie Benjamin-

*There may be others who attended but aren't listed due to unreadable signatures on the sign in list.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

SHERIFF DON LOWERY

Sheriff Don Lowery introduced himself as new Sheriff of La Paz County.

TREASURER'S REPORT

MATT SEARLES

The balance is at \$20,218. The upcoming conference in February is expected to use a good portion of that amount. This is based on last year's conference cost which was around \$15,000. Since the funds for ADA are in business accounts, the accounts cannot go under \$5,000. With the money that is coming in now, the accounts should be okay. The registration fee for the ADA Conference is \$125.00 per person.

Registration fees for ADA trainings go towards instructors such as the SERT school instructors which were flown in from back east. The fees covered their airfare, hotel, and per diem.

Another example how the fees are used is to cover the expenses of ADA instructors such as Tim Graver who teaches a class and has to spend the night. The County for which the employee works should not have to cover the expenses so ADA pays for his hotel, travel, and per diem.

There are also association fees and attorney fees that have to be paid by ADA each year because ADA is incorporated. What monies are left over after all fees are paid goes into the ADA fund for the annual conference.

If there are any questions regarding how the money is being spent, copies of accounting records can be provided to anyone upon request.

Last year, due to the economy, registration fees were reduced from \$250 to \$125 per person, which barely covers the costs of putting on a course. When classes are conducted, handouts, notebooks and binders are all paid out from the ADA account. If there is a class that an agency feels needs to be put on, ADA maybe be able to sponsor. 07:41

OLD BUSINESS

DON DAVIS/DOUG MUELL/MATT SEARLES

Lesson Plans Committee: There was a lesson plan sent out for review by Sgt. James (was not able to make it to this meeting) who heads the committee; there are two lessons that were completed and are now waiting for approval. During the next meeting there will be more information.

Audit Reports: Graham County, Gila County, Navajo County have completed their audits. There are 12 facilities total in the pool and the auditors are looking at having two more facilities completed by May. There is an opening for an audit January 11th-15th, January 25th-29th, and for the February 8th-12th audit.

Jail leadership Conference the Leadership Conference on the 23rd Doug Muell will be teaching. And also, Tate McCotter, Kim Cheshire will be teaching at the Leadership conference on the 23rd of February. During that time, they will be teaching the basics of the audits.

La Paz County has asked for the opening for January 11th through 15th jail audit.

The question was asked "Since Yuma and Coconino are not in the pool, will they get to do the audit"? Yuma is not using the ARMS system and Kim Cheshire will come up and do the audit for Coconino County. 12:33

A New Standard called "The Use of Force," was entered into the Audit System. Make sure that area gets self audited. The audit process is going good. In the Late fall, reviews will be expected to get done. 15:21

Policy and Procedures: The end product or results are expected and Gary Deland wants to see what has been done. The ADA group policies are pretty much done. Each individual county has some work to do of their own concerning their own policies, but most of it has been done.

Michele lafrate called a conference meeting to discuss the Grievance Policies. There is a model form that Matt Searles is using in his facility. This model form was modeled after Maricopa County's form and the policy was written was using Gary Deland's model. If you want that information let Matt know and he'll get that out to you. 19:15

NEW BUSINESS

Training –Tim Graver- The SERT School had 28 people registered. Some classes have been posted on the latest newsletter but there are no times or dates posted for them. There was a request for a T4T/FTO class and there is a request for a Use of Force class.

Last year we had an attorney come to speak with the class. The discussion included liability issues in teaching self defense, how to wear the students out, and how do you avoid injuries. If there is anyone interested in the class, it is expected to be scheduled sometime in March. Notify Tim Graver via email to schedule as soon as possible. Also, if someone would like to host this class let Tim know. 20:34

The Advanced Classification School will hopefully be in April and we are also looking for a county to host. Yuma County volunteered to host the Use of Force class in March and Pinal County will be hosting the F.T.O. and T4T class.

Leadership Retreat- will be hosted in the White Mountains during the coming summer. The permits to do have not been established yet but once they are, class is expected to run 4 to 5 days. US Marshall David Gonzales has offered to come and speak. Some classes scheduled are Team Building exercises that will last all day.

A speaker from Home Depot is expected to speak one whole afternoon. There is also expected to be a "survivor type" camp, divided into two teams that will compete and focus on team building. So far, there are about 20 people that have said they would like to attend so if anyone is interested, contact Tim Graver and let him know so he can get a number as to how many people are going. The cost for the retreat will be about \$300 dollars. The fee will go towards the use of permits and food. It will be a good use of Jail Enhancement Funds.

We are always looking for ideas for classes. The conference intends to have some good classes to attend. The agenda was passed out in the newsletter. Leadership, Control Force doing some instructor certification for Defensive Tactics, Games Inmate's Play, Audit Process, Progressive Discipline, Internal Affairs (not how to do them, buy why it's important do them) GIIT'EM.

There will be a lot of good instructors from out of this area coming in to teach, such as Indiana, U.S. Marshalls, DPS. So far there will be 4 guns that are going to be raffled off. There's a Sheriff's raffle AR-15, for the Sheriff's only. The AR-15 was given to the ADA at a discount price from the East Coast Guns. A 45 Smith & Wesson, donated from the Coast Guard, which will get drawn for the Commanders. Savage 308 Sniper for everybody to enter, and then another Smith and Wesson PB.

The class list for the ADA Conference is also posted on the website: www.azjails.org. The website is up to date for training or information. 24:48

Medical Issues- Julie Benjamin filled for Mary Hynek who was absent. There was a prior meeting the week before where 34 medical personnel were in attendance, the most they've ever had. Mohave, Maricopa, and Coconino counties were not able to attend.

Topics discussed at this meeting included: H1N1 plans for isolation, how treatment will occur, Mary Hynek requested that the nurses work with public health, the numbers of reported cases and deaths 4 times greater than the actual number given to the public, and the only persons getting tested are those in hospitals and a lot of people do not go to the hospital when they do get the flu so those don't get reported.

The medical group decided that screening during Intake should occur. The screening inmates should include checking for fever like symptoms. They also agreed that they would like to start instructing Transport Officers to do a test for fever symptoms prior to leaving a facility. The check could easily be tested by wearing gloves and feeling for increased body temperature during the restraints application of an inmate.

The medical group also discussed restricting visitation and the possibility of not allowing minors under 18 to visit. But that has to be a decision made by each agency. Flu shots for individuals under the age of 49 should be given. Persons over the age of 49 may have some immunity. If a person has any underlying diseases such as Hypertension, Diabetes, or Asthma, they may need the shot.

Some counties are allowing family members to be present while an inmate is in labor. That is also an individual agency decision.

The health watches were also discussed. Anybody can put an inmate on a watch but the medical provider has to take them off.

Medical clearances were also discussed. Yavapai hospital won't give a medical clearance but the rest of the other counties can get medical clearances. If it ever occurs, questions should be asked to the hospital regarding drugs prescribed, alcohol level, and blood pressure.

The Taser issue was discussed. There is a new litigation regarding Taser use to the chest, due to the death because of this use of force. 28:43

Don Davis – When the litigation is finished, there will be a new lesson by Taser plan modifying its use. If there are any questions regarding the modification, call Dave Smith at Taser International and ask him about it.

Tim Graver – There is also a new taser-like product on the market called the Stinger. It allows you to see feedback when the taser is deployed. The feedback shows when the body comes under stress and shows when to stop the taser cycling. The taser only uses approx. 0.5 jewels. The hearts maximum threshold to defibrillate the chest is 50 jewels. 37:14

ADA CONFERENCE

DON DAVIS

This year's conference is in February. The conference begins on Sunday with registration and the banquet dinner. During the banquet, awards will be given to officers for several different categories. This year, there are more nominations compared to last year. There are categories such as; Rookie of the year, Officer of the year, Supervisor of the year, and two Memorial Scholarships. The scholarships are called the Rod Bottoms Memorial and the Terry Altman Memorial Scholarship. Officers who are awarded can use these for schooling or attending college level classes.

The board will meet in December to pick the recipients of the awards. Commanders need to try to get the employees there to receive their awards. We've all got good people so please get the nominations in. 39:44

Tim Graver – If you don't see the category that you want to nominate someone for, please let me know. We as a committee do this strictly off of your suggestions and if there is some kind of specific category not listed, we can create that category.

Don Davis – David Gonzales, from the US Marshalls is going to be the Key Note Speaker during the banquet. He was our First Annual ADA speaker and he is an excellent speaker to come and listen to. Make sure people will attend.

There are going to be prizes for the Sheriff's and the ADA is going to offer a hospitality room on Monday night for the Sheriff's that are in attendance. We are raffling an AR-15 rifle. 42:00

The newsletter had an attendee registration form that will need to be filled out and turned into Matt Searles. Matt's address is on the form. Everyone is welcome to come to the ADA Conference. Each year it gets better.

Elections are coming up this February for Chairman, Vice Chairman, and Secretary/Treasurer. We'll need to have nominations sent in so if there are nominations for any of these positions, send it in and the proper forms will be sent out to the Commanders for voting.

Training is being set up for Jail Classification. Michele lafrate is requesting a class but it is going have to be postponed. At the next meeting, we can discuss a date for this class.

Round Table Discussion

Meeting Adjourned at 1100 hrs.

Minutes respectfully prepared and submitted by, M.L. Searles, Secretary, Arizona Detention Association

Please report any changes or modifications to Matthew Searles 1-928-524-4372 or by email at mat.searles@navajocountyaz.gov